



League Success Manager

About AJLI:

Founded in 1901 by New Yorker and social activism pioneer Mary Harriman, the Junior Leagues are charitable nonprofit organizations of women, developed as civic leaders, making a demonstrable impact on their communities. In 1921 the Leagues joined forces as an association, which is today known as The Association of Junior Leagues International, Inc., in order to bolster their power and amplify their voice through shared knowledge and common causes.

True to their mission, today's League members work at the forefront of social reform, tackling the toughest and most critical issues of the day—including childhood nutrition and obesity, human trafficking, foster care, juvenile justice, teen self-esteem, cybercrimes, literacy and the environment, among others—for the purpose of enhancing the social, cultural and political fabric of civil society.

As a result of this work, The Junior League—and the more than 112,000 women in over 296 communities in the United States, United Kingdom, Canada, Mexico, Kenya, and France who comprise its ranks—has amassed an archive of tangible results and a reputation as thoughtful and influential change agents dedicated to the public good.

Today AJLI is a charitable nonprofit organization that provides continuity and support, guidance, and leadership development opportunities to its member Leagues. Through regional, national and international meetings, comprehensive resources, customized consultations, and League and member benefits, it supports its member Leagues in the fulfillment of The Junior League's Mission. AJLI is governed by a Board of Directors, which is accountable to the Leagues and comprised of women who are members of the Junior Leagues in their communities. The Association's staff, under the leadership of the CEO, provides services to Leagues that support the established goals.

COMMUNITY DESCRIPTION

The League Success Department, led by the Vice President of League Success, is the main point of contact for Junior Leagues and consults with the Leagues to provide excellent customer service and connection to resources. The team builds strong relationships and creates empowering ways of work between and among AJLI and Junior League leadership to ensure movement wide collaboration, trust, and success. The team ensures AJLI is offering excellent training, consulting, and customer service to individual Junior Leagues.

POSITION SUMMARY

League Success Managers (LSM) serve as a liaisons, ambassadors, resources, and educators between AJLI and the individual Leagues with providing strategic guidance and training, including tailored leadership development, governance, and organizational practices. This staff position offers direct support to key League leadership roles, including the President, President-Elect, Executive Vice President, Executive Vice President-Elect, Secretary, Treasurer, Sustainer Director, and other senior leaders, as well as the Leagues' vast alumni/sustainer network. The LSM position is a full-time position, complete with a competitive salary, health benefits, paid vacation, 403(b) workplace savings plan and limited travel opportunities.

LSMs report to the Vice President of League Success and are on the League Success Team. This position provides excellent customer service, communications, and learning resources that ensure Junior Leagues and staff can access the right information, when, and how they need it. They may take on additional large projects and have ultimate responsibility for results.

Candidates should have leadership experience, strong verbal and written communication skills, an ability to work in a team to solve problems in a positive and innovative way and be able to manage projects in an independent work environment.

ESSENTIAL RESPONSIBILITIES

- Provide Consulting Services to Junior Leagues. This function includes:
 - Being a skilled and proactive consultant in supporting Leagues in setting strategic priorities, addressing organizational challenges and implementing effective, Mission-aligned solutions.
 - Equipping League Leaders with the knowledge, tools, and strategic context needed to lead effectively by providing onboarding, training, and ongoing support that emphasizes the full scope of their role.
 - Creating and Facilitating presentations on program and operational issues for Junior League Boards, Management Teams, and other roles as necessary.
 - Developing and Facilitating targeted training curriculum and resources for specialized leadership roles ensuring leaders are equipped with role-specific knowledge and practical skills.
- Function as Liaison for assigned group of Leagues, coordinating access to information, technical support, and resources available throughout the Association, assuring that Leagues' service needs are addressed in a timely and efficient manner.
- Provide support, as assigned, at AJLI training meetings e.g., workshop presenter support, workshop monitoring, and additional duties as assigned.
- Assist other departments in communicating with Leagues about billing, special training opportunities, surveys, conferences, and other information as directed by the VP of League Success

REQUIRED SKILLS AND COMPETENCIES

- Diagnostic, change management, and problem-solving skills.
- Able to think strategically and consider opposing opinions.
- Communication, mediation, persuasive, presentation, speaking, writing, influencing, and relationship-building skills.
- Effective, proactive customer service orientation.
- Strong written and spoken English language skills.
- Team player, nonjudgmental, able to appropriately maintain confidentiality.
- Able to be effective as an individual contributor or team member.
- Proficient in Office 365 (Word, Excel, Teams).
- Proficient in Canva
- Professional demeanor and attitude; good interpersonal skills.
- Available for occasional travel, often involving weekends.

REQUIRED EDUCATION AND EXPERIENCE (i.e., Degrees, Certifications)

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- Bachelors' degree required or at least 3 years previous paid experience in a position with similar responsibilities.
- Previous leadership experience in a Junior League preferred.
- Commitment to and understanding of volunteers and voluntarism as demonstrated by current or previous service as a volunteer is required.
- Previous non-profit experience a plus, specifically in an affiliate-based membership organization.
- This specific role requires working standard hours in the Central Time Zone, though this is not required for all positions in the department.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

WORK ENVIRONMENT: This role is fully remote.

POSITION TYPE / EXPECTED HOURS OF WORK: This is a full-time, exempt position. Days and hours of work are Monday through Friday. Occasional evening and weekend work may be required as job duties demand.

AAP/EEO STATEMENT: AJLI is an equal employment opportunity employer.

To apply, please submit your current resume, cover letter, interest, and qualifications to hr@ajli.org.

Join us in our Mission to create meaningful community impact and empower women's leadership through volunteer action. Your career journey at AJLI awaits!

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